

## INFORMATION PURSUANT TO ART. 13 OF THE REGULATION EUROPEAN N. 2016/679 (GENERAL DATA PROTECTION REGULATION – GDPR)

**GRAF SYNERGY SRL**, with registered office in Via Galileo Galilei 38 - Nonantola (MO), VAT number 03301060368, as Data Controller, informs you pursuant to art. 13 of EU Regulation no. 2016/679 “GDPR” that your data will be processed in the manner and for the following purposes:

### 1. Method of treatment

The personal data communicated by you will be transmitted by the Data Controller on paper, electronically or electronically.

### 2. Purpose of the processing

The conferral of data is:

#### A. Necessary for the performance of the company's administrative activities related to the management of your entry for the visit to the plant;

Your personal data are also processed for:

- fulfill the obligations established by law, by a regulation, by community legislation or by an order of the Authority;
- exercise the rights of the Data Controller, for example the right of defense in court.

The processing of your personal data is carried out through the operations indicated in art. 4 paragraph 1 no. 2) GDPR and specifically: collection, recording, organization, storage, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication, cancellation and destruction of data. Your personal data is subject to both paper and electronic processing.

### 3. Categories of daU traNaU and their Conservation

The Categories of Da\ traRa\ are as follows:

**DaU common: name, surname, company name, entry time and exit time.**

The personal data provided for the purposes set out above will be retained for the entire duration of the visit to the establishment and for the following three years, except for the longer limitation period provided for by law.

Your data will not be disclosed.

### 4. Access to personal data

Your data may be made accessible for the purposes set out above:

- to employees and collaborators of the Data Controller, in their capacity as subjects entrusted with the treatment

- to external subjects for accounting, fiscal and legal management purposes
- to suppliers, technicians in charge of hardware and software assistance, who carry out activities hardware and software maintenance on behalf of the Owner
- to a consultancy firm for workplace safety and administrative management whose collaboration the Owner avails himself of.

## 5. Communication of data

Without your express consent pursuant to art. 6 paragraph 1 leR. b) and c) GDPR, the Data Controller may communicate your data to supervisory bodies and judicial authorities where required by law.

## 6. Transfer from U

The management and storage of personal data will take place on servers located within the European Union. The data will not be transferred outside the European Union. In any case, it is understood that the Data Controller, if necessary, will have the right to move the server location to Italy and/or the European Union and/or non-EU countries. In this case, the Data Controller hereby ensures that the transfer of data outside the EU will take place in compliance with applicable legal provisions, establishing, where necessary, agreements that guarantee an adequate level of protection and/or adopting the standard contractual clauses provided by the European Commission.

## 7. Nature of the provision of data and consequences of refusal

**Providing data for the purposes referred to in point 2, letter A) is mandatory. Without it, we will not be able to ensure the proper management of the visit to the plant.**

## 8. Rights of the interested party

In your capacity as data subject, you have the rights referred to in Article 15 of the GDPR and specifically the rights to:

- Obtain confirmation of whether or not personal data concerning you exists;
- Obtain information on: a) the origin of the personal data; b) the purposes and methods of processing; c) the logic applied in the event of processing carried out with the aid of electronic instruments; d) the identifying details of the controller, the managers and the designated representative pursuant to art. 3, paragraph 1, GDPR; e) the subjects or categories of subjects to whom the personal data may be communicated or who may become aware of it in their capacity as designated representative in the territory of the State, managers or persons in charge;
- obtain: a) the updating, correction or, when you have an interest, the integration of the data; b) the cancellation, transformation into anonymous form or blocking of data processed in violation of the law, including data whose retention is not necessary in relation to the purposes for which the data was collected or subsequently processed; c) the confirmation that the operations referred to in letters a) and b) have been brought to the attention, also with regard to their content, of those to whom the data has been communicated or disseminated, except in the case in which such

fulfillment proves impossible or involves the use of means that are manifestly disproportionate to the protected right;

- oppose, in whole or in part: a) for legitimate reasons, the processing of personal data concerning you, even if for the purpose of collection; b) the processing of personal data concerning you for the purposes of sending advertising or direct sales material or for carrying out market research or commercial communications.

Where applicable, you also have the rights referred to in articles 16-21 GDPR (right to rectification, right to be forgotten, right to restriction of processing, right to data portability and raw browsing data, right to object), as well as the right to lodge a complaint with the Guarantor Authority.

### **9. Methods of exercising rights**

We inform you that you can exercise your rights, in particular access the data concerning you, obtain modifications, updates, cancellation, blocking, by sending an email to [\*\*privacy@grafsynergy.com\*\*](mailto:privacy@grafsynergy.com)

### **10. Owner, responsible person and person in charge**

The Data Controller is GRAF SYNERGY SRL in the person of its legal representative pro tempore.

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**Signing the register upon entry to the establishment also constitutes acceptance of this information.**

**REV. Safety and Prevention Office 02/09/2026**